



PIERCE COUNTY HOUSING AUTHORITY

603 South Polk Street, Tacoma, WA 98444 | 253-620-5400

MINUTES FOR THE FEBRUARY 5TH, 2025, ANNUAL MEETING OF THE BOARD OF COMMISSIONERS

Date: February 5th, 2025
5:09 PM

Location: PCHA Main Campus and
Hybrid over ZOOM

In Attendance: Chairperson Mark Martinez
Commissioner Narva Walton
Commissioner Stewart
Commissioner Winship

Absent: Commissioner Blaksley

Also in Attendance: Jim Stretz, Executive Director
Tamara Meade, Deputy Executive Director
Christina McLeod, Director of Operations
Tammy Moter, Director of Finance
Sean McKenna, Director of Project Management
Victor Lovelace, Director of Maintenance
Riley Guerrero, Planning, Policy, and Community Engagement Manager
Ney Calhoun, Human Resources Manager
Business Development Coordinator, Darcy Erwin

*In Attendance Via Zoom/Phone

CALL TO ORDER

Chairperson Martinez called the Annual Meeting of the Board of Commissioners to order at 5:09 PM.

AGENDA

Chairperson Martinez entertained a motion to approve the agenda as presented. Commissioner Stewart so moved. Commissioner Winship seconded the motion. Commissioner Martinez asked for any changes to the Agenda.

	In Favor	Opposed	Abstain	Absent
Commissioner Blaksley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Commissioner Stewart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Winship	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice Chairperson Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairperson Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The agenda was so approved.



ELECTION OF THE CHAIR

Chairperson Martinez opened the floor for nominations for the position of Chair for the Board of Commissioners. Commissioner Stewart nominated Mark Martinez. No further nominees were named. Chair Martinez asked for acclamation. Commissioner Stewart so moved. Commissioner Winship seconded the motion.

A vocal vote was taken with the following result:

	In Favor	Opposed	Abstain	Absent
Commissioner Blaksley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Commissioner Stewart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Winship	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice Chairperson Walton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairperson Martinez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Chairperson Martinez was thereby re-elected to the Chair position for 2025.

ELECTION OF THE VICE CHAIR

Chairperson Martinez opened the floor for nominations for the position of Chair for the Board of Commissioners. Commissioner Stewart nominated Narva Walton. No further nominees were named. Chair Martinez asked for acclamation. Commissioner Stewart so moved. Commissioner Winship seconded the motion.

	In Favor	Opposed	Abstain	Absent
Commissioner Blaksley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Commissioner Stewart	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Winship	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice Chairperson Walton	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chairperson Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vice Chairperson Walton was thereby re-elected to the Chair position for 2025.

COMMITTEE APPOINTMENTS

Chairperson Martinez appointed Commissioner Stewart and Vice Chairperson Walton to the Board Finance Committee.

Chairperson Martinez appointed himself and Commissioner Winship to the Board Audit and Accountability Committee.

ANNUAL SCHEDULE

Chair Martinez asked if the final Wednesday of each month was still feasible for all Commissioners. There were no objections. The Finance Committee was set to continue meeting on the Tuesday prior to the Board Meeting. The Audit and Accountability Committee was to be convened as needed.



GUIDELINES FOR THE BOARD AGENDA AND INFORMATION PACKET MATERIALS

Manager Guerrero presented the proposed Strategic Focus Calendar for 2025. Chairperson Martinez requested a hybrid approach where we study sessions could be included where projects permit, to keep the Director reports as presented in 2024. Commissioner Winship expressed his interest in PCHA staff to present on legislative and policy changes. Chairperson Martinez shared this interest in this information as well and how these changes would be implemented and addressed. Chairperson Martinez identified that there may not be a need for a Strategic Focus or Study Session every Board Meeting. Manager Guerrero informed the Board that staff will be presenting PCHA success stories and inviting PCHA's community partners to present projects to the Board as appropriate. Chairperson Martinez expressed his support for these agenda items. Commissioner Stewart would also appreciate updates on funding as they come. Director Meade confirmed this to be discussed as it comes up. Executive Director Stretz reiterated that regular information will be provided to the Chair.

ADJOURNMENT

Having no further business to come before the Board, Chair Martinez called for a motion to adjourn the Regular Meeting of the Board of Commissioners. Commissioner Stewart so moved. Commissioner Walton seconded the motion. All were in favor, with none opposed. The Annual Meeting was so adjourned at 5:22 PM.